

Sample letter to State Reps and Senators

How to find out who your Michigan Representatives are:

Michigan House of Representatives: <http://www.house.mi.gov/mhrpublic/>

How to find out who your Michigan Senators are:

<http://www.senate.michigan.gov/fysbyaddress.html>

March 4, 2015

The Honorable **Your Sen here** The Honorable **Your Rep here**
State Senator State Representative

State Capitol State Capitol

P.O. Box 30036 P.O. Box 30014

Lansing, Michigan 48909 Lansing, Michigan 48909

Dear **Put your own rep or senator here:**

My name is **(put your name here)** and I am writing to invite you to attend the Michigan Speech-Language-Hearing Association's (MSHA's) **Legislative Breakfast** on **Thursday, March 26, 2015 from 7:30 - 9:30 a.m.** The breakfast will be held at the Radisson Hotel, Rooms Capitol III-IV during MSHA's annual conference.

I am a member of MSHA, and your constituent, and will be attending this breakfast. I would enjoy the opportunity to meet you and share some information about our field and talk with you about ways in which you, as an elected official, could be supportive of our state's citizens with communication impairments and those of us who serve them.

Please join us at this event. If you have any questions, please feel free to contact me at **Your email here or call me at Your phone here.** In the meantime, I will call your office to see if your schedule is open for you to attend and will be happy to answer any questions that you and your staff may have.

Thank you for your consideration and I look forward to meeting you!

Sincerely,

Your Name Here

Home Address here

[Email](#)

Phone